Care Connections

Good Health – Good Life Project

Expression of Interest Application Guidelines

Closing Date: **12 noon ACST/ACDT Friday 19 June 2020**

Lodging an Application: **Applications should be completed and submitted using the online Adelaide PHN Care Connections Good Health - Good Life Project Grant Application Form (click on link to access)**

Questions and Answers: **Queries regarding this grant opportunity should be emailed to applications@adelaidephn.com.au**

Eligibility to Apply: **Refer to the Care Connections Good Health – Good Life Project Guidelines for eligibility requirements**

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1. Overview

The Care Connections Good Health – Good Life Project (the Project) aims to assist community-dwelling older people (60 years and older) to stay well and out of hospital through primary care improvement and integration. Primary care providers are well placed to support community-dwelling older people.

Through the activities identified below, the Project will have a focus on clinical and professional integration at a local level.

Adelaide PHN is seeking applications from eligible general practices in the Adelaide metropolitan region under the Project to:

- Undertake risk stratification of their older population (aged 60 years and older) using digital health innovations such as the CSIRO developed Risk Stratification tool.

- Support your patients meeting the Project cohort through digital innovations such as the Inca Integrated Care Platform (Inca), My Health Record and Secure Messaging.

- Review your practice's health assessment and care planning processes regarding your older population. Practices will receive video call support from Health Direct and support in developing/ improving health assessments and GP Management Plan templates to support this activity.

- Review, refine and improve your practice's processes and systems around quality use of medicines with support from the Adelaide PHN Quality Use of Medicines Project (commissioned by Adelaide PHN).

- Participate in a facilitated Communities of Practice (CoP). You will work with your local medical neighbourhood and be supported to investigate, develop and deliver healthy ageing initiatives to your identified target group(s).

- Participate in training and professional development opportunities that support your practice's participation in the Project.

    *A **CoP** is a group of people who share a concern, a set of problems, or a passion about a topic, and who deepen their knowledge and expertise by interacting on an ongoing basis.*

    *The **local medical neighbourhood** can be defined as a clinical-community partnership that includes the medical and social supports necessary to enhance health.*

    Members of the neighbourhood can include, but are not limited to specialists, allied health, hospitals and other clinical providers.

In addition, non-clinical providers like community centres and other local government services, faith-based organisations, schools, employers, and other care providing organisations can also be part of the neighbourhood.

According to the Primary Care Collaborative, a successful medical neighbourhood "focuses on meeting the needs of the individual patient, but also incorporate aspects of population health and overall community health needs."[1]

The above activities will be supported by an APHN commissioned service provider who will work closely with all practices participating in the Project. They will facilitate the CoP.

Successful applicants will be asked to identify a practice champion, this could be a General Practitioner with an interest in aging, frailty and older people and/or an interested Practice Nurse.

Through the Expression of Interest (EOI) process, Adelaide PHN will identify two general practices in each of the following Local Health Networks (LHN) to participate in the Project:

- Central Adelaide LHN
- Northern Adelaide LHN and
- Southern Adelaide LHN.

With permission (via the EOI form), practices not selected to participate in the Project will have their applications stored and should further opportunities to participate in the Project arise, practices may be approached.

2. About Adelaide PHN

Adelaide PHN is a membership-based organisation focused on improving health outcomes, and the experience of primary health care within the Adelaide metropolitan region.

Adelaide PHN is one of 31 independent organisations nation-wide funded by the Australian Government to coordinate and improve primary health care services in their local regions.

The Australian Government's objectives for Primary Health Networks (PHN) are to:

- increase the efficiency and effectiveness of health services for patients, particularly those at risk of poor health outcomes; and

- improve coordination of care to ensure patients receive the right care in the right place at the right time.

Adelaide PHN's region reaches from Sellicks Hill to Angle Vale and from the foothills to the sea, encompassing a community of some 1.2 million people.

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[1] https://www.pcpcc.org/content/medical-neighborhood

For further information visit the Adelaide PHN website at www.adelaidephn.com.au.

3. Objectives

The intended objectives of the Project are to:

- Encourage and support professional and clinical integration at a local level.

- Deliver primary care based healthy ageing and frailty initiatives for community-dwelling older people.

- Support quality use of medicines in older people.

4. Outcomes

The intended outcomes of the Project are:

- Older people attending the general practices participating in the Project –
    - are routinely stratified by risk
    - have fewer preventable hospitalisations
    - report improved quality of life
    - report care that is culturally appropriate
    - can access healthy ageing and frailty initiatives that are evidence-based and safe and address both medical and non-medical health needs
    - receive safe and appropriate medicines, including for their mental health
    - report a positive experience when being provided with healthy ageing and frailty initiatives
    - are linked with suitable providers of healthy ageing and frailty activities
    - report seamless transfer between care providers
- Primary care professionals
    - can identify older people at risk of hospitalisation
    - understand and provide team-based care
    - provide care that is culturally safe and appropriate
    - participate in local medical neighbourhood activities
    - understand the needs of their local older population

5. Eligibility Requirements

General practices with a special interest in healthy ageing and / or frailty or have a higher than average older population accessing their practice may wish to consider applying.

Eligible general practice entities include:

- Sole trader
- Partnership
- Company
- Trust

State Government general practice entities are <u>not eligible</u> to apply.

5.1. *Accreditation*

General practices must hold (or be working towards) appropriate accreditation, for example, RACGP standards or equivalent.

5.2. *Data Sharing and Collection*

General practices must agree to share data with the Adelaide PHN (if not already doing so). A copy of the Adelaide PHN Cat Plus Software Practice Agreement and Adelaide PHN Practice Data Sharing Agreement are provided at Annexure A and Annexure B for information.

Successful applicants will also be expected to support the collection of data to appropriately measure the impact of their initiatives. Data may include but is not limited to PenCS practice data, patient reported experience measures (PREMs) and patient reported outcome measures (PROMs).

The successful applicants will also be expected to regularly upload appropriate documentation to the patient's My Health Record, where a patient is registered to participate in the My Health Record system.

Where appropriate the successful applicant will utilise Secure Messaging to send and receive information between the care providers involved in the patients care.

6. Funding Opportunities within the Project

6.1. *Practice Quality Improvement (QI) activities*

Each of the six successful general practices may receive up to $10,000 (GST Excl) to support the completion of the following QI activities:

- risk stratification of your older population (aged 60 years and older) using digital health innovations such as the CSIRO developed Risk Stratification tool.

- use of digital innovations such as the Inca Integrated Care Platform (Inca), My Health Record and Secure Messaging to support your patient cohort.

- reviewing your practice's health assessment and care planning processes regarding your older population.

- Reviewing, refining and improving your practice's processes and systems around quality use of medicines.

Applicants are required to complete the budget template provided. Please note that no more than $3,000 (GST Excl) can be allocated to each QI activity. Please do not amend the pre-populated fields within the budget template.

6.2. *Community of Practice*

In addition, the six successful general practices will have an opportunity to design and develop healthy ageing and frailty initiatives as part of their CoP.

Funding will be made available to support the design and development of healthy ageing and frailty initiatives. The commissioned service provider funded to support this Project will have a designated budget for this purpose. The commissioned service provider will be responsible for the administration of the funding and reporting against the activities.

7. Timeline

The following is the indicative timeline for this grant opportunity:

Activity	Date
Deadline for Queries from applicants	12 noon – 16 June 2020
Deadline for submission of applications	12 noon – 19 June 2020
Assessment Conducted	Wk beginning 22 June 2020
Funding Agreement Offered	By mid-July 2020
Project start date	1 August 2020

8. Application Process and Closing Date

Applications must be submitted using the **Adelaide PHN Care Connections Good Health-Good Life Project Grant Application Form** by 12 noon ACDT, Friday 19 June 2020.

9. Queries

All queries should be emailed to applications@adelaidephn.com.au

Applicants should ensure that "CCGHGL Project – EOI Query" is included in the email "subject" field.

The closing date for submitting queries is 12 noon ACDT, Tuesday 16 June 2020.

10. Assessment Compliance and Criteria

Applications must be compliant with the following to proceed to assessment:

- be completed and submitted through the **Adelaide PHN Care Connections Good Health-Good Life Project Grant Application Form**

- received by the closing date/time

- be provided in English

- have addressed all eligibility criteria and assessment criteria

- adhere to word limits. If word limits are exceeded the application may be considered non-compliant and not assessed further or additional words will not be considered.

An Adelaide PHN assessment panel will consider each compliant application. Applications will be assessed on merit based on the following:

- Capacity and capability to participate in the Project

- Integration and collaboration opportunities

- Benefits to patient cohort

11. Offer of Funding

Successful applicants will be required to enter into a simple form funding agreement with Adelaide PHN for the provision of funding.

12. Reporting

Successful applicants will be required to provide unaudited financial reports and a financial declaration on the completion of the funded QI activities. This requirement and associated reporting timeframes will be detailed in the simple form funding agreement (refer above).

13. Confidentiality

Each application is treated as confidential.

14. Declaration of Interests

Applicants will be required to declare, as part of their application, any perceived or existing conflicts of interest or that, to the best of their knowledge, there is no conflict of interest.

A "Conflict of Interest" is when the impartiality of an individual or an organisation is affected by their private interests. Conflicts of Interest may arise from personal relationships (including family or social relationships), or financial interests (including business or employment interests, or the receiving of gifts or payments).

Conflicts of Interest may be any of the following:

- Actual: occurs when there is a conflict between a person's official duties and responsibilities in serving the public interest, and their personal interest.

- Perceived: occurs when a reasonable person, knowing the facts, would consider that a Conflict of Interest may exist, whether or not this is the case.

- Potential: occurs where a person has a personal interest that could conflict with their official duties and responsibilities in serving the public interest in the future.

15. Right not to Proceed

Adelaide PHN reserves the right to terminate this CCGHGL Project at its discretion at any point in time.

16. Acknowledgements

In the online Adelaide PHN Grant Application form applicants will be asked, if successful, to agree to the following:

- Prior to a formal agreement being finalised between the parties, a description of the project, amount of funding, and the identity of the applicants may be used in media releases and other publications provided to organisations or individuals with a view to them contacting the applicants for further information;

- Applicants may be required to produce proof of insurance cover held and accreditation status (where applicable);

- Accept the terms and conditions of the Adelaide PHN Policy 'Working with Vulnerable Persons for Contractors' (as supplied);

- Accept the terms and conditions of the Adelaide PHN Policy 'Branding and Acknowledgement of Funding Requirements' (as supplied); and

- Applicants agree to engage in a good faith negotiation with Adelaide PHN in relation to formalising an agreement for the funding.