

APHN CENTRAL REFERRAL UNIT (CRU) – SENDING A REFERRAL USING MEDICAL DIRECTOR HEALTHLINK

1. Select a patient and open Letter Writer (F8)

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2. Complete the appropriate template

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Blank Letter Blank Template 639 APHN 715 template 2021 APHN MHTP template 2021 APHN_MD_MB007 Referral Form_P1.2 APHN-2_MD_MB007 Referral Form_P1.2 APHN-3_MD_MB007 Referral Form_P1.2 APHN-3_MD_MB007 Referral Form_P1.2 APHN-3_MD_MB007 Referral Form_P1.2 Aphressing And Australia referral Blank Letter Dassa_referral_MD Living_Well, with_Persisten_Pain_MedicaDirector MD CALHN MHH Meferral - Obstetric & Gynae SALHN Lympoedema	■ ■ Rename Delete Delete Filter ✓ All Users Currently Showing: Personalised templates and Shared templates	Additional and additional additadad additionadditional additional additional additional	Clock Concernent and table law to: concernent and tab	
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3. Click the MD Exchange icon





4. Select the recipient in the To field

iend via MD	Exchange
Patient	BOB TEST
From:	Dr A PRACTITIONER
To	Central Referral Unit
Cc	
Subject	HEALTHLINK TEE TEST
Sign With.	. Your default signing certificate
Send As:	Rich Text Format
	Preview Send Cancel

5. Select the Address Book tab and enter the name of the provider and click OK.

Select MDExc	change Recipients				2	
Name:	Central Referral Unit	t Practice Name:		Private Id:		
Category	2	City/Suburb:		Facility Id:		
PostCode:		Provider Number:	Search	Clear Filters		
Address Book	Online Search Results					
MDX N	lame	MDX Address	Category	City/Suburb	PostCode	
Ce	entral Referral Unit	1/22 Henley Beach Road	Mental Health		Mile End 5031	
Recipients						
To -> [
Condi						
				6	OK Cancel	

6. Add an appropriate Subject and click Send.

Patient:	BOB TEST	
From:	Dr A PRACTITIONER	•
To	Central Referral Unit	
Cc	ſ	
Subject	Referral	
Sign With	Your default signing certificate	
Send As:	Rich Text Format	•
	Preview Send	Cancel