

APHN CENTRAL REFERRAL UNIT (CRU) – ZEDMED ADDRESS BOOK SETUP

ReferralNet

INTRODUCTION

Adelaide PHN's Central Referral Unit (CRU) clinically triages referrals for primary mental health care services across the Adelaide region. This centralised single point of entry allows easy access to a wide range of services commissioned across the stepped care continuum. The unit receives & allocates referrals from providers to the appropriate step of care and service provider.

Referral Net and Argus customers can send referrals to the CRU using secure messaging. This ensures that the information is sent in a timely, secure manner and can be read easily by clinicians. This factsheet shows how this process is undertaken in the Zedmed clinical information software. **If your practice is using Argus, you will need to contact them to turn on the Argus to ReferralNet sending functionality*.**

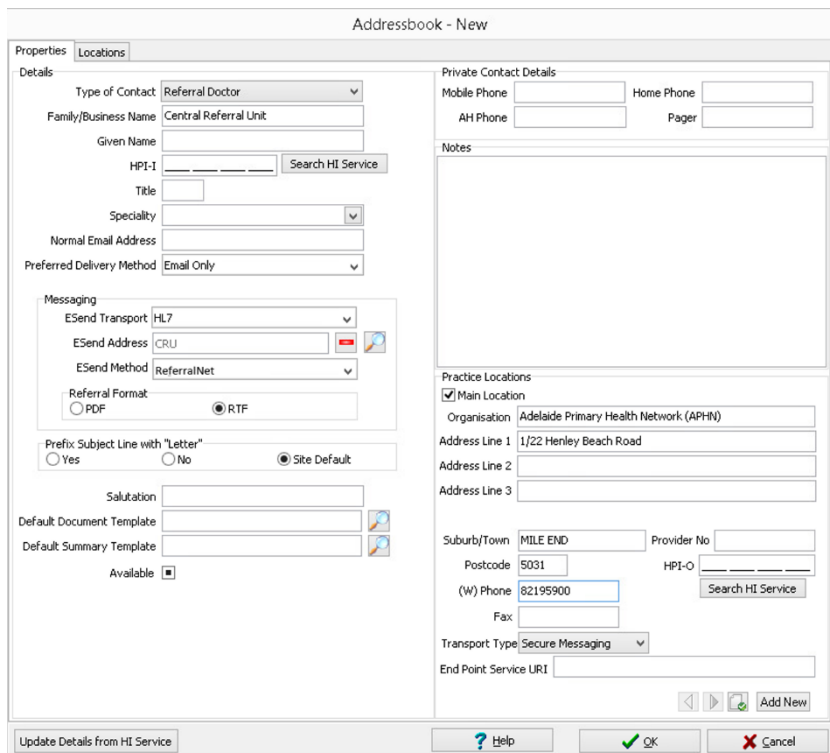
THE REFERRAL PROCESS

Address Book

The APHN Central Referral Unit can be added to your address book with details as shown below.

Details
 Family/Business Name: **Central Referral Unit**
 Preferred Delivery Method: **Email**
 ESendTransport: **HL7**
 ESendAddress: **CRU**
 ESendMethod: **ReferralNet / Argus**
 Referral Format: **RTF**

Practice Locations
 Organisation: Adelaide Primary Health Network (APHN)
 Address Line 1: 1/22 Henley Beach Road
 Suburb/Town: MILE END
 Postcode: 5031
 (W) Phone: 82195900
 Transport Type: Secure Messaging




The screenshot shows the 'Addressbook - New' window with the following details filled in:

- Properties** tab selected.
- Details** section:
 - Type of Contact: Referral Doctor
 - Family/Business Name: Central Referral Unit
 - Given Name: (empty)
 - HPI-1: (empty) Search HI Service
 - Title: (empty)
 - Specialty: (empty)
 - Normal Email Address: (empty)
 - Preferred Delivery Method: Email Only
- Messaging** section:
 - ESend Transport: HL7
 - ESend Address: CRU
 - ESend Method: ReferralNet
 - Referral Format: RTF
 - Prefix Subject Line with "Letter": Site Default
 - Salutation: (empty)
 - Default Document Template: (empty)
 - Default Summary Template: (empty)
 - Available:
- Private Contact Details** section:
 - Mobile Phone: (empty)
 - Home Phone: (empty)
 - AH Phone: (empty)
 - Pager: (empty)
 - Notes: (empty)
- Practice Locations** section:
 - Main Location
 - Organisation: Adelaide Primary Health Network (APHN)
 - Address Line 1: 1/22 Henley Beach Road
 - Address Line 2: (empty)
 - Address Line 3: (empty)
 - Suburb/Town: MILE END
 - Postcode: 5031
 - (W) Phone: 82195900
 - Transport Type: Secure Messaging
 - End Point: Service URI: (empty)

Address Book

In “Messaging” select the magnifying glass next to ESend Address to add the CRU ID.



Messaging

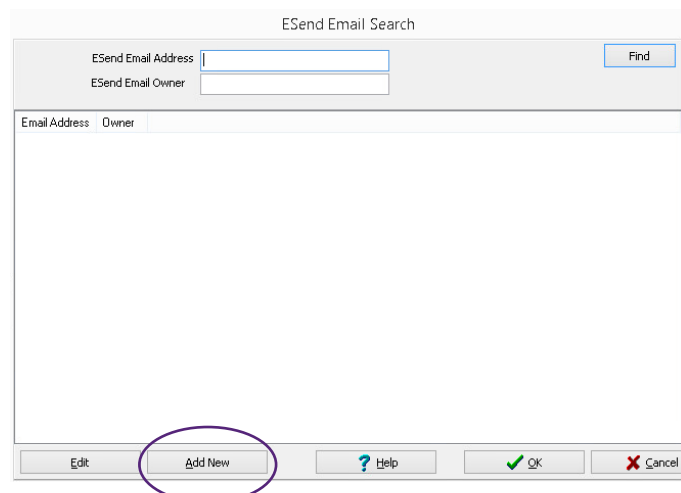
ESend Transport: HL7

ESend Address: CRU

ESend Method: ReferralNet

Referral Format: PDF RTF

Select “Add New”



ESend Email Search

ESend Email Address:

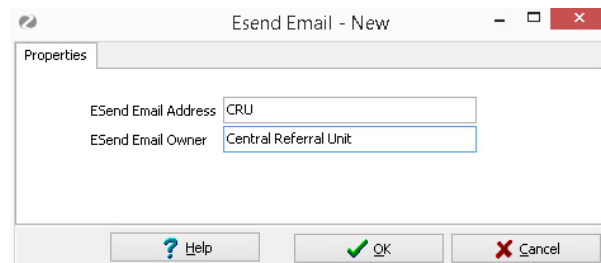
ESend Email Owner:

Find

Email Address	Owner
---------------	-------

Edit Add New Help OK Cancel

Add the following details.
ESend Email Address: CRU
ESend Email Owner: Central Referral Unit



ESend Email - New

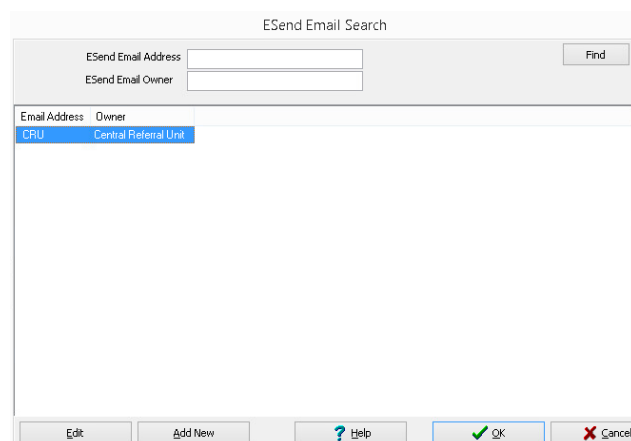
Properties

ESend Email Address: CRU

ESend Email Owner: Central Referral Unit

Help OK Cancel

Select **OK**.



ESend Email Search

ESend Email Address:

ESend Email Owner:

Find

Email Address	Owner
CRU	Central Referral Unit

Edit Add New Help OK Cancel

Address Book

Enter the details below under
“Practice Locations”.

Practice Locations

Organisation: Adelaide Primary Health
Network (APHN)
Address Line 1: 1/22 Henley Beach
Road
Suburb/Town: MILE END
Postcode: 5031
(W) Phone: 82195900
Transport Type: Secure Messaging

Addressbook - New

Properties **Locations**

Details

Type of Contact: Referral Doctor

Family/Business Name: Central Referral Unit

Given Name: _____

HPI-1: _____ Search HI Service

Title: _____

Specialty: _____

Normal Email Address: _____

Preferred Delivery Method: Email Only

Messaging

Esend Transport: HL7

Esend Address: CRU

Esend Method: ReferralNet

Referral Format: PDF RTF

Prefix Subject Line with "Letter"
 Yes No Site Default

Salutation: _____

Default Document Template: _____

Default Summary Template: _____

Available:

Private Contact Details

Mobile Phone: _____ Home Phone: _____

AH Phone: _____ Pager: _____

Notes

Practice Locations

Main Location

Organisation: Adelaide Primary Health Network (APHN)

Address Line 1: 1/22 Henley Beach Road

Address Line 2: _____

Address Line 3: _____

Suburb/Town: MILE END Provider No: _____

Postcode: 5031 HPI-O: _____

(W) Phone: 82195900 Search HI Service

Fax: _____

Transport Type: Secure Messaging

End Point Service URI: _____

Update Details from HI Service

Help OK Cancel