

Step-by-Step Instructions: Generating a GPACI Patient List

The following step-by-step guide outlines how practices can identify their GPACI patients using the forecast tool in HPOS at a practice or responsible provider level:

<p>1. Navigate to the 'search assessments' tab under the patient eligibility tile</p>	<p>Organisation site (required) 2312915404 - TEST MEDICAL CENTRE01</p> <p>Incentive type (required) General Practice in Aged Care</p> <p>Assessment date from: DD/MM/YYYY [calendar icon] Assessment date to: DD/MM/YYYY [calendar icon]</p> <p>Search Clear</p> <p>Assessments 34 General Practice in Aged Care records found for Organisation site 2312915404.</p> <table border="1"> <thead> <tr> <th>Assessment period</th> <th>Assessed on</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>01/01/2025 - 31/03/2025</td> <td>31/07/2025</td> <td>View assessment</td> </tr> <tr> <td>01/01/2025 - 31/03/2025</td> <td>12/06/2025</td> <td>View assessment</td> </tr> <tr> <td>01/07/2024 - 30/09/2024</td> <td>12/06/2025</td> <td>View assessment</td> </tr> <tr> <td>01/07/2024 - 30/09/2024</td> <td>02/06/2025</td> <td>View assessment</td> </tr> </tbody> </table>	Assessment period	Assessed on	Action	01/01/2025 - 31/03/2025	31/07/2025	View assessment	01/01/2025 - 31/03/2025	12/06/2025	View assessment	01/07/2024 - 30/09/2024	12/06/2025	View assessment	01/07/2024 - 30/09/2024	02/06/2025	View assessment
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<p>2. Select the relevant assessment forecast and responsible provider.</p>	<p>> Organisation site incentive assessment</p> <h3>Organisation site incentive assessment</h3> <p>General Practice in Aged Care</p> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 10px;"> <p>Organisation site 2312915404 - TEST MEDICAL CENTRE01 23 ROBUSTA PL. FOREST LAKE QLD 4078</p> <p>MMM classification MM 1</p> </div> <table border="1" style="width: 100%; text-align: center;"> <tr> <td>Assessment period Q1: 2024 - 25 01 July to 30 September 2024</td> <td>Assessed on 12 June 2025</td> <td>Responsible providers 2 of 2 meet incentive requirements</td> <td>Incentive patients 2 of 2 meet incentive requirements</td> </tr> </table> <p><u>Organisation site requirements</u> Responsible providers</p> <p>Registered for this incentive? <input checked="" type="checkbox"/> Yes</p> <p>Registered for MyMedicare? <input checked="" type="checkbox"/> Yes: 01/07/2024 - 31/12/2026</p> <p>← Back to Forecast or search incentive assessment</p>	Assessment period Q1: 2024 - 25 01 July to 30 September 2024	Assessed on 12 June 2025	Responsible providers 2 of 2 meet incentive requirements	Incentive patients 2 of 2 meet incentive requirements											
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General Practice in Aged Care

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23 ROBUSTA PL, FOREST LAKE QLD 4078

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Responsible providers
2 of 2
meet incentive requirements

Incentive patients
2 of 2
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Organisation site requirements **Responsible providers**

Provider	Eligibility status	Patients counted for payment	Patients not counted for payment	Action
PEPPA PIG 1602272	Eligible	1	0	View patients
SIRIUS BLACK 2987086	Eligible	1	0	View patients

3. **View eligible patients** against the provider and select **view details** and **12 month servicing details**

> Organisation site Incentive assessment

Organisation site incentive assessment

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[← Back to Forecast or search incentive assessment](#)

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(refer to slide 8 on this HPE resource). [MYMEDM03-MyMedicare - General Practice in Aged Care Incentive](#)